

**AGENDA-REGULAR MEETING  
STERLING CITY COMMISSION  
114 N. BROADWAY  
STERLING, KANSAS  
February 20, 2023 7 P.M.**

- A) CALL TO ORDER**
- B) INVOCATION**
- C) APPROVAL OF THE AGENDA**
- D) CITIZEN COMMENTS**
- E) APPOINTMENTS, PROCLAMATIONS, RECOGNITIONS, & NOMINATIONS**

1. Appoint Lindsey Wilson to Sterling Library Board

**F) CONSENT AGENDA:**

Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, the item will be removed from the Consent Agenda and considered separately.

- 1. Approval of Minutes
  - a. Regular Meeting February 06, 2023
- 2. Accounts Payable
  - a. Thursday, February 16<sup>th</sup>, 2023 for \$592,359.78

**G) OLD BUSINESS**

**H) NEW BUSINESS**

- 1. Fund Transfer Resolution: Electric to Medical Arts

**I) GOVERNING BODY COMMENTS**

**J) CITY MANAGERS REPORT**

**K) EXECUTIVE SESSION**

**L) ADJOURNMENT**

Next Assigned Numbers for:  
Charter Ordinance No 18  
Ordinance No. 2560  
Resolution 877

**NOTICE: SUBJECT TO REVISIONS**

**It is possible that sometime between 6:30 and 7:00 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the commission chambers or lobby of City Hall. No one is excluded from these areas during those times.**

# **E.1 APPOINT LINDSEY WILSON TO STERLING LIBRARY BOARD**





## **CONSENT AGENDA HIGHLIGHTS**

### **F.1 Approval of Minutes**

- Approval of February 6th 2023, Regular City Commission Meeting Minutes

### **G.2 Review of Accounts Payable**

- Thursday February 16<sup>th</sup>, 2023 for \$592,359.78
  
- Multicon, Inc.: E. Cleveland Project: \$356,730.89
- KMEA EMP3: Purchased Power: \$53,760.29
- KMEA GRDA: Purchased Power: \$50,826.24
- KDHE: Sewer Debt Service: \$39,371.84
- Blue Cross: Health Insurance: \$23,566.88

STERLING CITY COMMISSION  
REGULAR MEETING  
MINUTES  
2-06-2023

The Board of Commissioners of the City of Sterling met in regular session Monday, February 6, 2023, at 7:00 P.M in the meeting room at City Hall. Those present were Stephen Wilson, Todd Rowland, Brian Inwood, Bob Boltz, Richard Jones, Jr. City Commissioners; Scott Bush, City Attorney; Craig Crossette, City Manager; Sandra Fankhauser, City Clerk.

Lindsey Johnson was present for the Sterling Bulletin.

Mayor Boltz called the meeting to order.

**INVOCATION AND FLAG SALUTE:** Led by Commissioner Rowland

**APPROVAL OF AGENDA:** It was moved and seconded to approve the agenda with the addition of Item H6 Power Pole Purchase. Motion carried.

**CITIZENS COMMENTS:**

**APPOINTMENTS:** It was moved and seconded to appoint Carol Meins to the Sterling Housing Authority Board. The motion carried.

**CONSENT AGENDA:**

- 1) Approved January 17, 2023, Regular Meeting Minutes.
- 2) Approved 2-2-2023 Accounts Payable for \$161,906.57

It was moved and seconded to approve the consent agenda. Motion carried.

**OLD BUSINESS**

**NEW BUSINESS**

**STERLING CHAMBER EXECUTIVE DIRECTOR INTRODUCTION**

Monica Kelly was introduced as the new Sterling Chamber Executive Director.

**LIBRARY UPDATE**

Kari Wheeler, Sterling Public Library Director, gave an update on the Sterling Public Library. She also asked the Commission to consider giving the library 2 extra mills in the 2024 Budget to help cover rising costs. No action was taken on the request.

**UPDATE KDHE CONSENT ORDER**

Commissioner Jones moved and Commissioner Rowland seconded to approve the amendment to the KDHE Consent Order. The motion carried by the following vote: Wilson “yea”, Rowland “yea”, Boltz “yea”, Inwood “yea”, Jones “yea”.

**DETERMINE DATES AND TIMES FOR WORKSHOPS**

It was decided the Governing Body Workshop sessions would be held on March 30<sup>th</sup> and April 13<sup>th</sup>.

**APPROVE TREE TRIMMING BUDGET**

Commissioner Boltz moved and Commissioner Wilson seconded to authorize the City’s contracting with Royer Tree Service for an amount of \$21,000 for the purpose of line clearance tree trimming. The motion carried by the following vote: Wilson “yea”, Rowland “yea”, Inwood “yea”, Boltz “yea” Jones “yea”.

**POWER POLE PURCHASE**

Commissioner Rowland moved and Commissioner Boltz seconded to authorize the purchase of power poles for \$29,025.70. The motion carried by the following vote: Wilson “yea”, Rowland “yea”, Boltz “yea”, Inwood “yea”, Jones “yea”.

**GOVERNING BODY COMMENTS**

**CITY MANAGER REPORT**

There being no further business to come before the Commission it was moved and seconded to adjourn. The motion carried.

\_\_\_\_\_  
Bob Boltz, Mayor

\_\_\_\_\_  
Stephen Wilson, Commissioner

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Todd Rowland, Commissioner

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Brian Inwood, Commissioner

\_\_\_\_\_  
Richard L Jones, Jr., Commissioner

\_\_\_\_\_  
Sandra D Fankhauser, City Clerk

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
-----								
FIRST BANK								
1311 AGROECOPOWER, LLC								
7824	1	2/15/23	2/15/23		3,000.00	19	19-00-5299	1
				INVOICE TOTAL	3,000.00			
				VENDOR TOTAL	3,000.00			
1261 AMAZON CAPITAL SERVICES								
111-2896535-7641010	1	2/15/23	2/15/23	FILE CABINET	249.98	01	01-00-5299	1
				INVOICE TOTAL	249.98			
				VENDOR TOTAL	249.98			
20 ARK VETERINARY CLINIC								
194116	1	2/15/23	2/15/23	TNR PROGRAM	225.00	01	01-01-5319	1
				INVOICE TOTAL	225.00			
				VENDOR TOTAL	225.00			
579 BLACK HILLS ENERGY								
2-23	1	2/15/23	2/15/23		497.15	01	01-00-5313	1
	2				417.65	01	01-00-5306	1
	3				489.05	03	03-50-5306	1
	4				1,738.30	03	03-60-5306	1
	5				1,078.00	01	01-11-5399	1
				INVOICE TOTAL	4,220.15			
				VENDOR TOTAL	4,220.15			
7 BLUE CROSS BLUE SHIELD								
3-23	1	2/15/23	2/15/23	HEALTH INSURANCE	1,216.06	0104	01-00-5130	1
	2			HEALTH INSURANCE	5,867.27	0104	01-01-5130	1
	3			HEALTH INSURANCE	1,607.70	0204	02-60-5130	1
	4			HEALTH INSURANCE	1,216.06	02	02-70-5130	1
	5			HEALTH INSURANCE	2,414.80	0304	03-50-5130	1
	6			HEALTH INSURANCE	3,989.65	0304	03-60-5130	1
	7			HEALTH INSURANCE	1,216.06	0304	03-70-5130	1
	8			HEALTH INSURANCE	1,607.73	1804	18-41-5130	1
	9			HEALTH INSURANCE	1,216.05	1804	18-42-5130	1
	10			HEALTH INSURANCE	1,607.73	19	19-00-5130	1
	11			HEALTH INSURANCE	1,607.77	16	16-00-5130	1
				INVOICE TOTAL	23,566.88			
				VENDOR TOTAL	23,566.88			
21 BOLEN OFFICE SUPPLY INC								
131384	1	2/15/23	2/15/23	OFFICE SUPPLIES	38.98	01	01-00-5201	1
				INVOICE TOTAL	38.98			
				VENDOR TOTAL	38.98			
1285 BRIGHTSPEED								
2-23	1	2/15/23	2/15/23		111.60	18	18-42-5399	1
				INVOICE TOTAL	111.60			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
VENDOR TOTAL					111.60			
710 BUMPER TO BUMPER AUTO PARTS								
389619	1	2/15/23	2/15/23	SUPPLIES	6.65	18	18-40-5223	1
INVOICE TOTAL					6.65			
389695	1	2/15/23	2/15/23	ENGINE MAINT FILTERS	491.53	03	03-50-5245	1
INVOICE TOTAL					491.53			
389705	1	2/15/23	2/15/23	FILTERS	2,775.98	19	19-00-5207	1
INVOICE TOTAL					2,775.98			
389734	1	2/15/23	2/15/23	FILTERS	63.69	19	19-00-5207	1
INVOICE TOTAL					63.69			
389764	1	2/15/23	2/15/23	BATTERY	269.34	19	19-00-5207	1
INVOICE TOTAL					269.34			
390135	1	2/15/23	2/15/23	CREDIT MEMO	122.20-	19	19-00-5205	1
INVOICE TOTAL					122.20-			
390362	1	2/15/23	2/15/23	SUPPLIES	4.73	03	03-50-5223	1
INVOICE TOTAL					4.73			
390421	1	2/15/23	2/15/23	CREDIT MEMO	5.29-	03	03-50-5223	1
INVOICE TOTAL					5.29-			
390558	1	2/15/23	2/15/23	FILTERS	256.53	19	19-00-5207	1
INVOICE TOTAL					256.53			
VENDOR TOTAL					3,740.96			
626 CENTRAL SALT								
PSI119-63813	1	2/15/23	2/15/23	DEICING SALT	159.95	19	19-00-5246	1
INVOICE TOTAL					159.95			
VENDOR TOTAL					159.95			
153 CHEMQUEST INC								
2265	1	2/15/23	2/15/23	COOLING TOWER MAINT	2,375.00	03	03-50-5243	1
INVOICE TOTAL					2,375.00			
VENDOR TOTAL					2,375.00			
644 CHUCK HENRY SALES, INC.								
89482	1	2/15/23	2/15/23	CONTAINER STORAGE	140.00	03	03-60-5399	1
INVOICE TOTAL					140.00			
VENDOR TOTAL					140.00			
1309 COOPER TIRE SERVICE, INC								
1-GS320730	1	2/15/23	2/15/23	VEHICLE EXPENSE	632.75	01	01-01-5316	1
INVOICE TOTAL					632.75			

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SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
VENDOR TOTAL					632.75			
1044 CORE & MAIN LP								
S106798	1	2/15/23	2/15/23	SUPPLIES/EMS BUILDING	256.08	18	18-40-5223	1
INVOICE TOTAL					256.08			
S177341	1	2/15/23	2/15/23	SUPPLIES/EMS BUILDING	183.76	18	18-40-5223	1
INVOICE TOTAL					183.76			
S218430	1	2/15/23	2/15/23	SUPPLIES/EMS BUILDING	148.64	18	18-40-5223	1
INVOICE TOTAL					148.64			
S230449	1	2/15/23	2/15/23	SUPPLIES/EMS BUILDING	100.98	18	18-40-5223	1
INVOICE TOTAL					100.98			
S267520	1	2/15/23	2/15/23	SUPPLIES	1,331.27	19	19-00-5299	1
INVOICE TOTAL					1,331.27			
S288632	1	2/15/23	2/15/23	SUPPLIES/EMS BUILDING	37.52	18	18-40-5223	1
INVOICE TOTAL					37.52			
VENDOR TOTAL					2,058.25			
136 CULLIGAN OF MCCOOK								
1-23	1	2/15/23	2/15/23		48.24	01	01-00-5315	1
INVOICE TOTAL					48.24			
2-23	1	2/15/23	2/15/23		46.66	03	03-50-5315	1
INVOICE TOTAL					46.66			
VENDOR TOTAL					94.90			
260 DILLONS								
13228265496	1	2/15/23	2/15/23		36.90	03	03-60-5299	1
INVOICE TOTAL					36.90			
VENDOR TOTAL					36.90			
359 EXLINE INC								
0160319	1	2/15/23	2/15/23	ENGINE MAINT PARTS	212.44	03	03-50-5244	1
INVOICE TOTAL					212.44			
VENDOR TOTAL					212.44			
91 FAIRVIEW SERVICE								
228334	1	2/15/23	2/15/23	EQUIPMENT EXPENSE	591.99	01	01-15-5211	1
INVOICE TOTAL					591.99			
VENDOR TOTAL					591.99			
29 CENTRAL PRAIRIE CO-OP								
2-23	1	2/15/23	2/15/23		86.60	01	01-15-5241	1
	2				75.02	02	02-60-5205	1
	3				1,591.70	03	03-50-5223	1



SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
	4				551.93	03	03-60-5205	1
	5				108.85	03	03-60-5207	1
	6				48.55	16	16-00-5299	1
	7				1,158.29	19	19-00-5205	1
	8				497.86	19	19-00-5207	1
				INVOICE TOTAL	4,118.80			
2-23FD	1	2/15/23	2/15/23		60.75	01	01-11-5205	1
				INVOICE TOTAL	60.75			
2-23PD	1	2/15/23	2/15/23		1,141.54	01	01-01-5205	1
	2				109.69	01	01-01-5207	1
				INVOICE TOTAL	1,251.23			
				VENDOR TOTAL	5,430.78			
				144 FOLEY EQUIPMENT CO				
PS010067852	1	2/15/23	2/15/23	VEHICLE EXPENSE	486.64	19	19-00-5207	1
				INVOICE TOTAL	486.64			
				VENDOR TOTAL	486.64			
				1197 FREEDOM CLAIMS MANAGEMENT, INC				
2-23	1	2/15/23	2/15/23	HEALTH INSURANCE	136.12	0104	01-00-5130 E-PAYMNT 3140115 2/14/23	1
	2			HEALTH INSURANCE	758.42	0104	01-01-5130 E-PAYMNT 3140115 2/14/23	1
	3			HEALTH INSURANCE	204.19	0204	02-60-5130 E-PAYMNT 3140115 2/14/23	1
	4			HEALTH INSURANCE	136.12	02	02-70-5130 E-PAYMNT 3140115 2/14/23	1
	5			HEALTH INSURANCE	272.25	0304	03-50-5130 E-PAYMNT 3140115 2/14/23	1
	6			HEALTH INSURANCE	544.51	0304	03-60-5130 E-PAYMNT 3140115 2/14/23	1
	7			HEALTH INSURANCE	136.12	0304	03-70-5130 E-PAYMNT 3140115 2/14/23	1
	8			HEALTH INSURANCE	204.19	1804	18-41-5130 E-PAYMNT 3140115 2/14/23	1
	9			HEALTH INSURANCE	136.13	1804	18-42-5130 E-PAYMNT 3140115 2/14/23	1
	10			HEALTH INSURANCE	204.19	19	19-00-5130 E-PAYMNT 3140115 2/14/23	1
	11			HEALTH INSURANCE	204.18	16	16-00-5130 E-PAYMNT 3140115 2/14/23	1
				INVOICE TOTAL	2,936.42			
				VENDOR TOTAL	2,936.42			
				306 GRAINGER				
9591401014	1	2/15/23	2/15/23	CEMETERY/HYDRANT REPAIR KITS	989.02	16	16-00-5299	1
				INVOICE TOTAL	989.02			
9591614780	1	2/15/23	2/15/23	CEMETERY/FAUCET REPAIR KITS	39.79	16	16-00-5299	1

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	INVOICE REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
INVOICE TOTAL					39.79			
9592045083	1	2/15/23	2/15/23	CEMETERY/HUDRANTS	3,041.65	16	16-00-5299	1
INVOICE TOTAL					3,041.65			
VENDOR TOTAL					4,070.46			
1310 GUV GUY CONSULTING								
2023-01	1	2/15/23	2/15/23	1ST 1/2 BILLING FOR RETREAT	1,000.00	03	03-70-5399	1
INVOICE TOTAL					1,000.00			
VENDOR TOTAL					1,000.00			
32 INTRUST CARD CENTER								
2-23	1	2/15/23	2/15/23		455.53	01	01-00-5399	1
							E-PAYMNT 3140116 2/16/23	
	2				78.00	01	01-11-5399	1
							E-PAYMNT 3140116 2/16/23	
	3				146.80	01	01-00-5299	1
							E-PAYMNT 3140116 2/16/23	
	4				146.80	02	02-70-5299	1
							E-PAYMNT 3140116 2/16/23	
	5				146.80	03	03-70-5299	1
							E-PAYMNT 3140116 2/16/23	
	6				146.80	18	18-42-5299	1
							E-PAYMNT 3140116 2/16/23	
	7				146.80	19	19-00-5299	1
							E-PAYMNT 3140116 2/16/23	
	8				1,342.71	31	31-00-5315	1
							E-PAYMNT 3140116 2/16/23	
	9				133.03	03	03-70-5399	1
							E-PAYMNT 3140116 2/16/23	
	10				179.00	01	01-01-5399	1
							E-PAYMNT 3140116 2/16/23	
	11				73.17	03	03-60-5299	1
							E-PAYMNT 3140116 2/16/23	
	12				303.86	01	01-00-5315	1
							E-PAYMNT 3140116 2/16/23	
INVOICE TOTAL					3,299.30			
VENDOR TOTAL					3,299.30			
1140 KANSAS DEPT OF HEALTH & ENVIRO								
2023	1	2/15/23	2/15/23	BOND PRINCIPAL/SEWER	32,430.54	18	18-42-5343	1
	2			INTEREST/SEWER	6,319.32	18	18-42-5344	1
	3			SERVICE FEE	621.98	18	18-42-5399	1
INVOICE TOTAL					39,371.84			
VENDOR TOTAL					39,371.84			
11 KANSAS ONE-CALL SYSTEM INC								
3010478	1	2/15/23	2/15/23		24.00	02	02-60-5399	1
	2				24.00	03	03-60-5399	1
INVOICE TOTAL					48.00			

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## SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
VENDOR TOTAL					48.00			
202 KANSAS STATE TREASURER								
RI230401120580	1	2/15/23	2/15/23	GO BONDS SERIES 2020	5,072.00	02	02-70-5344	1
	2			GO BONDS SERIES 2020	7,428.00	03	03-70-5344	1
	3			GO BONDS SERIES 2020	4,525.00	18	18-42-5344	1
	4			GO BONDS SERIES 2020	2,231.25	19	19-00-5344	1
INVOICE TOTAL					19,256.25			
VENDOR TOTAL					19,256.25			
164 KLEIN KEY & SECURITY INC								
12509	1	2/15/23	2/15/23	DUPLICATE KEY	5.25	02	02-60-5299	1
INVOICE TOTAL					5.25			
12510	1	2/15/23	2/15/23	REKEY PADLOCKS	141.00	02	02-60-5299	1
INVOICE TOTAL					141.00			
VENDOR TOTAL					146.25			
34 KMEA-GRDA OPERATING ACCOUNT								
ST-23-03	1	2/15/23	2/15/23	PURCHASED POWER	50,826.24	03	03-50-5358	1
INVOICE TOTAL					50,826.24			
VENDOR TOTAL					50,826.24			
1162 KMEA - MID-STATES								
BALANCE DUE	1	2/15/23	2/15/23	BALANCE DUE ON INV 2428-12-22	180.00	03	03-70-5399	1
INVOICE TOTAL					180.00			
VENDOR TOTAL					180.00			
870 KMEA EMP3 OPERATING FUND								
ST-2023-01	1	2/15/23	2/15/23	PURCHASED POWER	53,760.29	03	03-50-5358	1
INVOICE TOTAL					53,760.29			
VENDOR TOTAL					53,760.29			
302 KANSAS MUNICIPAL GAS AGENCY								
ST-2023-01	1	2/15/23	2/15/23		147.63	03	03-50-5397	1
INVOICE TOTAL					147.63			
VENDOR TOTAL					147.63			
1057 KNIGHTHAWK, INC.								
00001-0037648	1	2/15/23	2/15/23	SALT TRUCK REPAIRS	329.84	19	19-00-5316	1
INVOICE TOTAL					329.84			
VENDOR TOTAL					329.84			
1284 KU EDWARDS CAMPUS ATTN: AR								
37FBC7BB	1	2/15/23	2/15/23	TRAINING CHIEF SMITH	50.00	01	01-01-5311	1
INVOICE TOTAL					50.00			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				VENDOR TOTAL	50.00			
				33 KWHK-OLDIES 95.9 FM				
471-00235-0028	1	2/15/23	2/15/23	SPORTS ADS	275.00	03	03-70-5399	1
				INVOICE TOTAL	275.00			
				VENDOR TOTAL	275.00			
				782 LUMINOUS NEON, INC				
PS-IMV106091	1	2/15/23	2/15/23	DOWNPAYMENT ON SIGN/WAR. TRAIL	2,595.97	19	19-00-5399 MAN CHK# 2826 2/08/23	1
				INVOICE TOTAL	2,595.97			
				VENDOR TOTAL	2,595.97			
				557 LYONS WRECKER SERVICE				
5932 RM	1	2/15/23	2/15/23	HAUL TRUCK	291.00	01	01-01-5399	1
				INVOICE TOTAL	291.00			
				VENDOR TOTAL	291.00			
				719 MCMASTER-CARR				
92370561	1	2/15/23	2/15/23	EQUIPMENT EXPENSE	39.34	19	19-00-5211	1
				INVOICE TOTAL	39.34			
				VENDOR TOTAL	39.34			
				1306 MULTICON, INC.				
#2	1	2/15/23	2/15/23	E CLEVELAND PROJECT	356,730.89	19	19-00-5321	1
				INVOICE TOTAL	356,730.89			
				VENDOR TOTAL	356,730.89			
				41 PETTY CASH BOX				
2-2023	1	2/15/23	2/15/23		18.48	03	03-50-5299	1
	2				16.26	01	01-00-5399	1
				INVOICE TOTAL	34.74			
				VENDOR TOTAL	34.74			
				42 PETTY CASH FUND				
2-2023	1	2/15/23	2/15/23	REIMBURSE	130.08	01	01-00-5399	1
	2			REIMBURSE	35.49	01	01-01-5311	1
	3			REIMBURSE	9.05	01	01-01-5399	1
	4			REIMBURSE	34.06	01	01-17-5299	1
				INVOICE TOTAL	208.68			
				VENDOR TOTAL	208.68			
				936 PRIDE AG RESOURCES				
34205	1	2/15/23	2/15/23		22.36	02	02-60-5223	1
	2				42.00	03	03-50-5223	1
				INVOICE TOTAL	64.36			

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SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
VENDOR TOTAL					64.36			
35942	1	2/15/23	2/15/23	1128 PRIORITY POWER ENERGY CONSULTING	425.00	03	03-70-5399	1
INVOICE TOTAL					425.00			
VENDOR TOTAL					425.00			
90951047	1	2/15/23	2/15/23	46 SAFETY KLEEN FILTER WASTE	71.25	03	03-50-5399	1
INVOICE TOTAL					71.25			
91059329	1	2/15/23	2/15/23		171.99	03	03-50-5399	1
INVOICE TOTAL					171.99			
VENDOR TOTAL					243.24			
166572	1	2/15/23	2/15/23	838 SMITH & LOVELESS, INC. LIFT STATION PARTS	980.81	18	18-40-5223	1
INVOICE TOTAL					980.81			
VENDOR TOTAL					980.81			
5391091-00	1	2/15/23	2/15/23	5 STANION WHOLESALE ELEC CO SUPPLIES	87.98	03	03-60-5223	1
INVOICE TOTAL					87.98			
5461129-01	1	2/15/23	2/15/23	SUPPLIES	7.34	03	03-60-5223	1
INVOICE TOTAL					7.34			
5467573-00	1	2/15/23	2/15/23	TOOLS	54.06	02	02-60-5219	1
INVOICE TOTAL					54.06			
VENDOR TOTAL					149.38			
1312023	1	2/15/23	2/15/23	50 STERLING BULLETIN	36.00	01	01-00-5399	1
	2				422.63	03	03-70-5399	1
INVOICE TOTAL					458.63			
VENDOR TOTAL					458.63			
02032023	1	2/15/23	2/15/23	199 STERLING ROTARY 4TH QTR FOR DRAKE	52.50	03	03-70-5310	1
INVOICE TOTAL					52.50			
020323	1	2/15/23	2/15/23	4TH QTR CHIEF SMITH	34.50	01	01-01-5310	1
INVOICE TOTAL					34.50			
03032023	1	2/15/23	2/15/23	4TH QTR. CRAIG	70.50	03	03-70-5310	1
INVOICE TOTAL					70.50			
VENDOR TOTAL					157.50			

SCHEDULED CLAIMS LIST

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
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				594 STUTZMAN REFUSE DISPOSAL INC				
16979103V019	1	2/15/23	2/15/23	REFUSE CONTRACT	6,852.01	01	01-00-5395	1
				INVOICE TOTAL	6,852.01			
				VENDOR TOTAL	6,852.01			
				1186 VERIZON CONNECT NWF INC				
OSV000002974165	1	2/15/23	2/15/23		54.57	01	01-01-5301	1
				INVOICE TOTAL	54.57			
				VENDOR TOTAL	54.57			
				1122 WHEATLAND AUTO PARTS				
388377	1	2/15/23	2/15/23	SUPPLUES	2.99	03	03-50-5223	1
				INVOICE TOTAL	2.99			
				VENDOR TOTAL	2.99			
				FIRST BANK TOTAL	592,359.78			
				TOTAL MANUAL CHECKS	2,595.97			
				TOTAL E-PAYMENTS	6,235.72			
				TOTAL PURCH CARDS	.00			
				TOTAL ACH PAYMENTS	.00			
				TOTAL OPEN PAYMENTS	583,528.09			
				GRAND TOTALS	592,359.78			

2-14-23

Break down of credit card payment

Adobe	\$275.53	Yearly Subscription
Amazon	\$315.53	Yearly Subscription, coffee, office supplies
Temp-Aire	\$ 78.00	Fire Dept ice machine rental
USPS	\$ 734.00	Stamped envelopes
Patriotic Brands	\$ 303.86	Flag pole parts and flags
Ferguson Enterprise	\$1,342.71	Medical Center faucets
Wheniwork.com	\$ 168.00	Yearly subscription for Police Dept.

**City of Sterling  
City Commission Meeting  
February 20, 2023**

**TO:** City Commission  
**SUBJECT:** Fund Transfer Resolution: Electric to Medical Arts  
**INITIATED BY:** City Manager  
**PREPARED BY:** City Manager  
**AGENDA:** New Business

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**Background:** In 2020 the City hired Landmark Architects to complete a strategic analysis of the state of the Sterling Medical Center facility. Several priorities were identified including HVAC, roof, plumbing, foundation, and electric rehabilitation. During the September 8th, 2020 regularly scheduled City Commission meeting, the Governing Body approved a Resolution that initiated City Staff to submit a grant application for a \$50,000 grant to go toward rehabilitation projects at the Sterling Medical Center. In March of 2021, Staff was informed by USDA that the City would be awarded \$76,000 to go toward the projects. The total cost of projects includes a \$219,000 sum investment into the Sterling Medical Center with the City allocating \$143,000 and USDA \$76,000.

Dating back to March of 2021, the City has expended \$162,123.32 on the above projects. The major items completed includes roof rehabilitation (\$39,600), total HVAC system replacement (\$83,000), plumbing (\$16,882), and X-ray room renovations (\$14,000).

**Analysis:** When receiving notice of the grant award, City Staff believe that once expending the City's \$143,000 match, USDA would then issue it's \$76,000 match and the City would send invoices for proof of purchase. However, the City must expend the \$219,000, and USDA will reimburse the City for all costs over the City's \$143,000 match. Thus far the City has expended \$162,123.32 and USDA has reimbursed back \$19,123.32

Currently, the Medical Arts fund (Sterling Medical Center), has a low cash balance from all of the project expenditures. City Staff is proposing a one-time transfer from the Electric Fund to the Medical Arts fund in an amount of \$56,877. This funding will be utilized to finish the projects at the Sterling Medical Center and be immediately reimbursed back to the Electric Fund from USDA when the projects are completed. As long as material and contractors are available, the Electric Fund should be reimbursed relatively quickly. Thus far, USDA has been able to turnaround requests within a few days' time. The \$56,877 represents the amount leftover from the grant.

**Financial:** As stated above.

**Legal Considerations:** Approved as to form.

**Recommendations/Actions:** It is recommended the City Commission: Move to approve the Resolution attached in Exhibit A for a one-time transfer of \$56,877 from the Electric Fund to the (VOICE).

**Attachments:** Exhibit A Resolution (1 page)



**RESOLUTION NO.**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE ELECTRIC FUND TO THE  
MEDICAL ARTS FUND**

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of Sterling, Kansas, in regular meeting duly assembled this 20<sup>th</sup> day of February 2023 that:

**SECTION 1:** Fifty-six thousand eight hundred seventy-seven dollars (\$56,877) shall be transferred from the Electric Fund to the Medical Arts Fund.

**SECTION 2:** The transfer shall take place in February of 2023.

**PASSED AND APPROVED** by the Governing Body of the City of Sterling, Kansas, this 20<sup>th</sup> day of February 2023.

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Bob Boltz, Mayor

ATTEST:

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Sandra D. Fankhauser, City Clerk